



Dated August 2016



**GUIDELINE for
ENVIRONMENTAL MANAGEMENT
FUND
PROPOSALS**

**CANTERBURY REGIONAL COUNCIL
CENTRAL PLAINS WATER TRUST
CENTRAL PLAINS WATER LIMITED**

1. GUIDELINES

These guidelines are intended to help you complete an application form for the **Central Plains Water Environmental Management Fund**. Following these guidelines will assist you in providing the necessary information to allow a fair and effective assessment of your application.

If you have any problems completing your application, please contact Central Plains Water via email emf@cpwl.co.nz. Incomplete applications make it difficult to assess and potentially fund your project.

2. WHAT IS THE ENVIRONMENTAL MANAGEMENT FUND?

Central Plains Water was granted a number of resource consent for the Central Plains Water Enhancement Scheme. A condition of the consents requires that Central Plains Water establish a fund for the purpose of mitigating Scheme effects and/or environmental enhancement. Priority is given to proposals within the Scheme area, though consideration will be given to proposals within the wider Selwyn/Te Waihora catchment.

3. WHAT IS THE PURPOSE OF THE FUND?

The Environmental Management Fund has been established for the purpose of mitigating identified adverse environmental effects of the operation of the Water Enhancement Scheme, and environmental management projects within the area affected by the operation of the Scheme. The fund will be used to assist groups and individuals in the scheme area, or areas affected by the scheme, to undertake maintenance, restoration and improvement projects or activities.

Proposals for consideration by the EMFC should contribute toward Scheme shareholders' environmental enhancement proposals within the Scheme area and/or contribute toward other proposals in the wider Selwyn District.

4. WHO CAN APPLY?

Eligible applicants must reside or operate in the Selwyn/Te Waihora catchment (though priority will be given to applicants within the Scheme area), and may include:

- Private land owners and managers;
- Professional and community based organisations working on sustainable land and water management or on protecting and managing indigenous biodiversity;
- Local, regional and national umbrella groups;

5. WHAT TYPE OF FUNDING IS AVAILABLE?

Proposals will be considered by the Environmental Management Fund Committee. This is an independent body established by Central Plains Water. The Committee may make a partial or full allocation dependant on their assessment.

6. WHAT TYPE OF PROJECTS ARE ELIGIBLE FOR FUNDING?

Proposals will be judged on the extent to which they will contribute to maintaining and enhancing environmental management. Consideration will be given to proposals that achieve some of the following outcomes:

- mitigation response to adverse environmental Scheme effects identified by the Ground and Surface Water Expert Review Panel;
- protect, enhance or restore native species, habitats, natural features, or historic or cultural heritage;
- improve sustainable land and water management;
- mitigate or remedy adverse environmental, social or cultural effects of the scheme construction or operation ;
- increase community understanding and involvement that contributes to sustainable management and healthy resources;
- promote information/knowledge exchange of the natural management of rural communities;
- complement landowner contributions and leverage contributions from other sources.

7. HOW DO I APPLY TO THE ENVIRONMENT FUND?

You can now apply to the Trust Fund all year round. Proposals can be submitted electronically via email to the following address:

emf@cpwl.co.nz

Alternatively, hard copy Proposals can be posted to:

[Central Plains Water Ltd, PO Box 9424, Tower Junction, Christchurch 8149](#)

It is recommended that you contact Central Plains Water Limited before applying.

Proposals are to be submitted annually prior to 1st August.

8. HOW ARE APPLICATIONS ASSESSED?

It is expected that more proposals will be submitted than there is funding available. To ensure fairness and transparency, an assessment system is used to choose which projects are funded.

All applicants may be asked to be interviewed and/or the Committee may request a site visit to understand and assess the details of the proposal.

The Committee meets formally every six months. After proposals are assessed by the Committee, successful applicants will be notified within six weeks. The Committee reserves the right to accept or decline proposals with no rights of appeal or review.

9. IF YOU'RE SUCCESSFUL...

There are several requirements placed upon successful proposals. A funding agreement must be signed and the terms and any conditions contained therein must be complied with, such as reporting on the project outcomes and key results.